MOBILE PHONE GUIDELINES

1. RATIONALE

Mobile phones have become an important part of our modern lifestyle. The school understands that there may be times when possession of a mobile phone can provide a sense of safety and security while travelling to and from school for some primary aged students.

Purpose

The school aims to provide a happy, safe and stimulating learning environment for all students. The purpose of these guidelines is to ensure that mobile phone usage does not disrupt this learning environment.

These guidelines aim to clarify the responsibilities of staff, students and parents with regards to the use of mobile phones at school.

2. IMPLEMENTATION

Students:

In general, students should not bring valuable items to school – as they can be easily broken, lost or stolen. **The school does not accept any liability if valuable items are brought to school.**

If a mobile phone is required for reasons of specific safety or urgency, then parents are required to inform the Principal in writing. A form is available for completion at reception.

The student must leave the mobile phone in their school bag and must not take it out and use during school time.

Students bringing mobile phones to school without written permission from their parents will have their phone sent to the school office. The Principal will contact parents to inform them of this occurrence.

Students who may feel the need to contact parents during the day need to come to the school office where Administration will contact the parents.

It has always been school practice to pass on important messages to students throughout the day. This can be done by parents phoning the school office and requesting that the message be given to their child. **There is no need for any student to have a mobile phone during the school day.**

Students travelling to and from school by public transport must only use their phone for the purpose of communicating with family. No
images or video of other students must be taken by students with a mobile phone.

Staff:

Staff mobile phones are to be switched off / silent profile during meetings, playground duty and class sessions.

Teaching staff are not to use mobile phones to receive or make calls or text during meetings, playground duty and class sessions. Teachers are expected to take their own mobile phones on excursions and on duty at the oval.

NB: Parents wishing to contact staff are to do that via the school office. Staff is requested not to give out their personal mobile phone number to parents and/or caregivers.

Parents:

Parents are asked to turn off their mobile phones when attending school liturgies, School Assemblies (Monday and Friday) and when volunteering in the classrooms, so that there is no disruption to the school’s program of teaching and learning.

Parents needing to contact their child or child’s teacher during the school day can do so via the school office (9949 3523)

3. EVALUATION:

These guidelines will be reviewed in 2019 (or earlier if there are any changes that need to be made in regard to mobile phone use).

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